

# Herzing University and Wiregrass Georgia Technical College

## Terms of Agreement (*effective February 19, 2020*)

As a result of an assessment of the transfer programs and destination baccalaureate programs by both institutions, it has been determined that credit earned in an associate degree program at Wiregrass Georgia Technical College (Wiregrass) will transfer to Herzing University (Herzing) subject to the following conditions:

1. The Herzing application fee shall be waived for all transfer students who have earned an associate degree.
2. The completion of additional general education and lower division courses may be needed to fulfill Herzing's program requirements.
3. Students from Wiregrass will be granted admission to a baccalaureate degree program at Herzing upon completion of an associate degree with a cumulative grade point average of 2.0 or greater and upon further satisfaction of all other conditions for admission as stated in the Undergraduate Catalog.
4. Regardless of the number of transfer credits accepted, at least 25% of the credits required for the baccalaureate degree must be completed at Herzing.
5. In some cases, recommended electives are noted to ensure maximum transferability of credits from Wiregrass to the Herzing
6. All courses taken at Wiregrass with grades "D" or better as part of a conferred associates degree will be accepted for credit by Herzing. In the event that Herzing has specific grade requirements for core courses in the undergraduate degree program, the transfer student may be required to repeat a course in the undergraduate degree program to satisfy that requirement.

The policies for awarding credit by examination and experiential learning vary from one institution to another. Each institution will publish information about its policies for awarding credit for experiential learning, including the names of tests that are used to assess credit, cut-off scores, deadline dates for submission of scores to Herzing, and restrictions on the time interval permitted to receive current credit for a course taken some years previously. Any credit awarded by Wiregrass for experiential learning as part of a conferred associate degree will be reviewed for transfer credit eligibility by Herzing.

Determination of course requirements of the major for a baccalaureate degree, including introductory and related courses, is the prerogative of Herzing. The Undergraduate Catalog of Herzing University will clearly state the requirements for each baccalaureate degree program. When specific prerequisites are required, they will be noted in conjunction with the course description. Transfer students who have completed prerequisites will not be required to duplicate study in the area. The catalog will additionally specify any restrictions or additional requirements for each program of study.

Institutional policies that distinguish between upper and lower division courses may vary at each institution. This variation results in similar courses being identified as upper or lower division at different institutions. This can create redundancy in the curriculum of a transfer student (i.e., repeating an upper division course at Herzing when the student had completed a course with the same content and learning objectives but labeled as lower division by Wiregrass). Herzing will attempt to avoid course duplication by transfer students by requiring the completion of a related but non-duplicative upper-division course that would enrich the curriculum of the student if permitted in the program structure through the use of electives.